

**IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF GEORGIA  
ATLANTA DIVISION**

**LISA MATARAZZO,**

**Plaintiff,**

**v.**

**EQUIFAX INFORMATION  
SERVICES LLC,**

**Defendant.**

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**CIVIL ACTION FILE NO.  
1:12-cv-01006-WSD-AJB**

**MAGISTRATE JUDGE’S SCHEDULING ORDER**

Upon review of the information contained in the parties’ preliminary report and discovery plan, [Doc. 42], the undersigned Magistrate Judge **ORDERS** that the time limits for adding parties, amending the pleadings, filing motions, completing discovery, and discussing settlement are as stated in that form and the Local Rules of this Court, and this case, having been initiated by complaint on August 29, 2011, in the District Court for the Eastern District of Pennsylvania, and transferred to this Court on March 26, 2012, will be set for trial after all dispositive motions have been ruled upon.

**Discovery Period:**

The case is assigned to a **six (6) month** discovery track for both class and individual discovery.

Discovery Guidelines:

1. In conducting discovery, counsel should be guided by courtesy, candor and common sense, and conform to the Federal Rules of Civil Procedure, the Local Rules, and applicable orders. In particular, counsel should have in mind the restrictions on the scope of discovery stated in Rule 26(b) and the good faith obligations implicit in Rule 26(g). Direct and informal communication between counsel is encouraged to facilitate discovery and resolve disputes. All parties shall attempt in good faith to resolve all discovery disputes among themselves, informally, well in advance of the close of the discovery period, and without intervention of the Court.

2. Counsel are required to confer, by telephone or in person, in good faith before bringing a discovery dispute to the Court. *See* Fed. R. Civ. P. 26(c) and 37; N.D. Ga. R. 37.1(A). The duty to confer is **NOT** satisfied by sending a written document, such as a letter, e-mail or fax, to the adversary, **UNLESS** repeated attempts to confer by telephone or in person are met without success due to the conduct of the adversary. If counsel are unable to informally resolve the discovery dispute, they should arrange a telephone conference with the Court through the Court's judicial assistant or

courtroom deputy.<sup>1</sup> If the differences cannot be resolved during the conference with the Court, the Court will direct further proceedings. Motions to compel or for a protective order to prevent discovery, or for any related matters pertaining to discovery, should ordinarily not be filed without a prior conference with the Court.

3. In the event that memoranda are submitted, they should comply with N.D. Ga. R. 37.1, and be brief, focus on the facts of the particular dispute, and avoid discussion of general discovery principles. The Court cautions against the inclusion of (and will disregard) any generalized recitation of “historical” discovery disputes between the parties or any “finger pointing” or disparaging remarks directed at opposing counsel or the opposing party.

4. Non-Dispositive Motions. Prior to filing any non-dispositive motion, a party must contact the non-moving party (or parties) to determine whether the non-moving party opposes the motion. The moving party must then report in the motion whether the non-moving party (or parties) opposes the motion and, if so, the grounds the non-moving party states for the opposition. No motion will be granted that

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<sup>1</sup> Counsel should be aware that there may be some delay in setting up the telephone conference. Also, the Court may request that prior to the conference the parties jointly submit a short (two (2) double spaced pages or less) letter providing a non-argumentative overview of the contested issue(s).

does not include such a statement of the non-moving party's position or a statement that the moving party has attempted in good faith to obtain the non-moving party's position but has been unable to do so.

5. Sanctions. If sanctions are sought, include a declaration and the appropriate documentation to support the amount requested.

6. Consent Protective/Confidentiality Orders. The parties should clearly delineate on any proposed protective/confidentiality order that it is filed with CONSENT. **NOTE:** The court will not sign a protective or confidentiality order that permits the parties to automatically file pleadings or materials under seal with the Clerk. First, although there is no absolute right of public access to civil litigation, especially pretrial matters, since the public supports the civil justice system through its tax dollars, the Court must balance the need for confidentiality with the public's right to know. Second, what the parties may deem confidential sometimes differs from that deemed confidential by the Court, thus implicating the first reason again. Third, on a practical basis, items filed under seal generally are not filed or stored electronically, and thus occasionally are physically separated from the rest of the case file. The Court would prefer to screen these materials initially to minimize the separate filing of materials that do not warrant the "confidential" label.

Therefore, in order to be considered or entered by the Court, any proposed protective/confidentiality order must contain either of the following paragraphs:

*Sample language I:*

Parties wishing any document filed as part of the record under seal must first present a motion and/or consent order regarding said document to the Court. The Clerk of the Court is not authorized to accept for filing any document designated as sealed without an Order from the Court approving specific documents to be filed under seal.

OR

*Sample language II:*

Filing Protected Materials in Court. Protected materials may not be filed in Court, whether separately or with or as part of pleadings or other court papers except under seal. Any party wishing to make such a filing must first present a motion regarding the specific documents sought to be filed under seal to the Court for its approval. [Approval of such a motion will be greatly expedited if it is presented with the consent of all parties.] Upon approval by the Court, the protected materials shall be filed in a sealed envelope or other appropriate container on which shall be endorsed

the caption of this lawsuit, the title of the court paper or a brief description of the enclosed materials, the legend “Confidential-Subject to Court Order,” and a statement to the following effect:

This envelope [or other container] contains documents filed in this case by [name of party]; it is not to be opened by, nor are the contents to be displayed or revealed to, anyone other than authorized Court personnel, except upon order of the Court.

Requirements for Summary Judgment Motions:

1. Whenever a motion for summary judgment is filed, the non-moving party shall file a response to the moving party’s “Statement of Undisputed Material Facts.” Each fact shall be separately numbered with citations to the record in support of the fact. In the response, the non-moving party shall respond to each numbered fact by number, admitting or denying the fact, and providing citations to the record to support any denial. The Court will “disregard or ignore evidence relied on by the respondent – but not cited in its response to the movant’s statement of undisputed facts – that yields facts contrary to those listed in the movant’s statement.” *Reese v. Herbert*, 527 F.3d 1253, 1268 (11<sup>th</sup> Cir. 2008); *see also* N.D. Ga. R. 56.1(B)(2).

2. Depositions that are referred to by either party in support of, or in opposition to, a motion for summary judgment **SHALL** be electronically filed with the

Clerk. The electronically filed deposition **MUST** be an original certified copy. The Court requests that a courtesy copy of each deposition be delivered to chambers.

3. Absent **prior** written permission by the Court, no party may file a brief in support of a motion or a response to a motion exceeding twenty-five (25) double-spaced pages in length, and no party may file a reply brief exceeding fifteen (15) double-spaced pages. A motion requesting an increase in the page length for a brief must be filed prior to the due date for the brief. The text of a brief, including footnotes, may not be printed in a format producing more than ten (10) characters per inch. N.D. Ga. R. 7.1(D).

4. If a motion for summary judgment is filed, the Consolidated Pretrial Order will be due thirty (30) days after the District Court's final ruling on the motion for summary judgment, if there are matters left to be tried; in the event the parties have consented to the trial jurisdiction of the undersigned Magistrate Judge, the Consolidated Pretrial Order will be due thirty (30) days after the undersigned enters an order on the motion for summary judgment, if there are matters left to be tried.

**IT IS SO ORDERED**, this 2nd day of October, 2012.



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**ALAN J. BAVERMAN**  
**UNITED STATES MAGISTRATE JUDGE**